

Collegiate Girls' High School

in Gqeberha (Eastern Cape) wishes to appoint a



DEPUTY PRINCIPAL

This is a full-time, permanent position with the School Governing Body of Collegiate Girls' High School. The SGB offers a competitive salary and benefits package to the successful candidate who will be expected to assume duties in **July 2022**.

PREFERRED CANDIDATE

Minimum requirements:

- Bachelor's degree (Honours or Master's degree preferable) and a teaching qualification
- SACE registration certificate
- 7 years teaching experience in subjects offered by CGHS
- 3 years management experience

Competencies:

- Uphold and nurture an all-girls' schooling environment
- Have strong interpersonal skills and conflict management ability
- Exhibit experience of sound financial management and control
- Show initiative and be prepared to implement innovative educational ideas
- Provide leadership support and manage teams of people
- Understand the present dynamics in education and the laws and policies thereof
- Sound understanding of practices promoting safety and well-being of learners
- Fluent in English with excellent verbal and written communication skills
- Possess superior administrative and ICT skills
- Strong organisational skills

Added value:

- Experience with management of learner discipline structures in a school
- Experience with management of sports and extra-curricular programme

APPLICATIONS

Interested candidates should submit a detailed CV with THREE contactable references, to the Principal of Collegiate Girls' High School at collegia@cghs.co.za

A police clearance certificate not older than six months must be submitted together with your application; or proof of application for police clearance certificate, in which case the certificate must be submitted at least seven days prior to the appointment date.

Collegiate Girls' High School, in line with POPIA (Protection of Personal Information Act) will attempt to ensure the confidentiality of all application for this position. All reasonable measures will be in place to protect personal information but will be used in the recruitment, selection and reporting process. By submitting our application for this position, you are recognising and accepting this disclaimer.

Closing date for applications is 4 May 2022